

RESUME

Objective

To seek a responsible and carrier-oriented opportunity in an organization that could utilize my knowledge and ability in a competitive environment. Be a part of team that dynamically works towards growth of organization and gain satisfaction.

Personal Information

Full Name:	ROHIT LALAN JHA
Marital Status:	SINGLE
Date of Birth:	26 TH , SEP 1997
Gender	Male
Mobile:	+91 9370197919
Languages Known:	English, Hindi, Marathi.
Present Address:	B- 307, JHA NIWAS GANDHI CHAWK PHOOLPADA ROAD VIRAR EAST

Qualification & course

- B.COM
- BASIC COMPUTER KNOWLEDGE
- ADV EXCEL AND GST BASIC KNOWLEDGE

Work Experience

- **WORKED WITH PATANJALI AS AN ACCOUNTANT FOR 3 YEAR**
(TO MAKE ALL INVOICES, EMAILING, MAKE SALES BILL, MAKE PURCHASE BILL, IMPORT AND EXPORT DATA IN EXCEL, MAINTAIN EXCEL FILE, TO MAKE E –INVOICE, TO MAKE E WAY BILL,)
- **WORKED WITH RISK CARE HOSPITAL TPA& ACCOUNTS FOR 1.5 YEARS.**
(TO MAKE ALL INVOICES, EMAILING, MAKE SALES BILL, MAKE PURCHASE BILL, IMPORT AND EXPORT DATA IN EXCEL, MAINTAIN EXCEL FILE, TO MAKE E –INVOICE, TO MAKE E WAY BILL,)

Declaration

I declare that the information provided above is true to best of my knowledge and credible.

Date :-

Place :- VIRAR EAST

ROHIT LALAN JHA